

# FOR FUTURE REFERENCE

## Write down the model and serial numbers

The model and serial numbers can be found on the left hand side of the decorative front grille. Use these numbers in any correspondence or service calls concerning your air conditioner.

## Escriba los números del modelo y de la serie

El modelo y el número de serie se encuentran en el lado izquierdo de la rejilla decorativa delantera. Use estos número en cualquier correspondencia o en llamados al servicio de reparaciones con relación a su acondicionador de aire.

## Inscrivez les numéros de modèle et de série

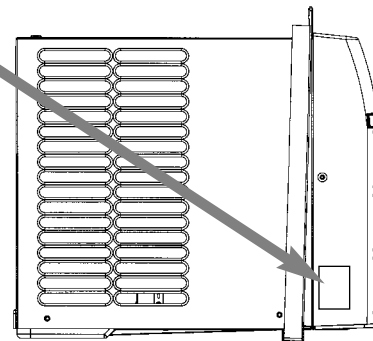
Les numéros de modèle et de série se trouvent sur le côté gauche de la grille frontale décorative. Indiquez ces numéros dans toute correspondance concernant votre climatiseur ou lors de tout appel au service après-vente.

*Features and specifications subject to change without notice.*

*Las características y especificaciones están sujetas a cambio sin previo aviso.*

*Les caractéristiques et spécifications sont sujettes à modifications sans préavis.*

Model and serial number  
Números de serie y modelo  
Numéros de modèle et de série



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*Model No., Modelo No., N° de modèle*

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*Serial No., Número de serie, N° de série*

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*Date of Purchase, Fecha de la compra, Date d'achat*

---

*Store Name Where Purchased, Nombre del negocio donde fue comprado, Nom du magasin où a été acheté l'appareil*

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*Store Address, Localidad del negocio, Adresse du magasin*

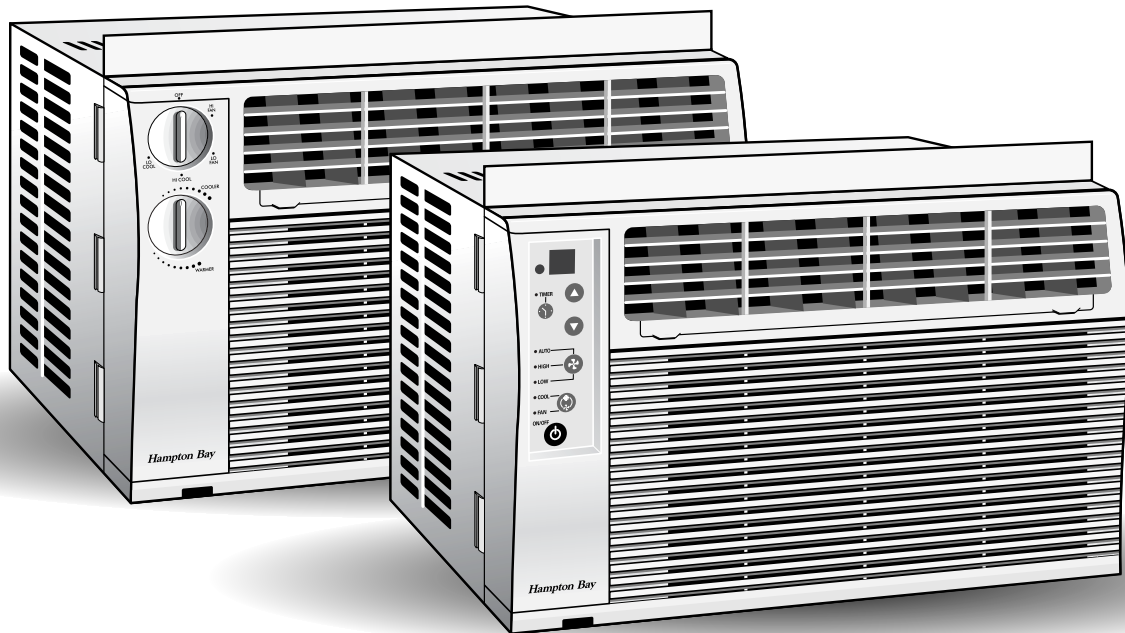
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*Store Phone, Teléfono, Téléphone*

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# INSTALLATION & OPERATIONS MANUAL

*Including Service and Warranty  
Incluye mantenimiento y garantía  
Avec service et garantie*



*Room Air Conditioners for Double-Hung Windows  
Acondicionadores de aire ambientales para ventanas de guillotina  
Climatiseur d'air individuel pour fenêtres à guillotine*

**5,000 – 6,000 BTU'S**

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## ⚠ WARNING

### Electrical Shock Hazard

1. Plug unit only into grounded electrical outlet.
2. Do not use an extension cord or plug adaptor with this unit.
3. Do not operate unit with front removed.

*Failure to follow the above precautions could result in electrical shock, fire or personal injury.*

If the air conditioner has a serial plate rating of 115 volts and up to and including 7.5 amps the unit may be on a fuse or circuit breaker with other devices. **However, the maximum amps of all devices on that fuse or circuit breaker can not exceed the amps of the fuse or circuit breaker.**

If the air conditioner has a serial plate rating of 115 volts and greater than 7.5 amps it must have its own fuse or circuit breaker, and no other device or unit should be operated on that fuse or circuit breaker.

If the air conditioner has a serial plate rating of 230 volts it must have its own fuse or circuit breaker, and no other device or unit should be operated on that fuse or circuit breaker.

The location of the serial plate that applies to this model can be found on the back page of this manual.

### Notice

Do not operate this air conditioner without proper time delay circuit protection. Refer to serial plate for proper power supply requirements.

#### RECOMMENDED CIRCUIT WIRE SIZES (As installed per building code)

##### PROTECTOR SIZE

15 AMP  
20 AMP  
30 AMP

##### WIRE GAUGE

#14 MINIMUM  
#12 MINIMUM  
#10 MINIMUM



115V  
15A



230V  
15A



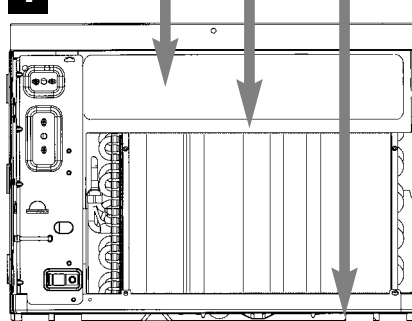
230V  
20A



230V  
30A

## ⚠ WARNING

### 1 Expanded Polystyrene (white foam)



**Product Damage:** DO NOT CUT, ALTER OR REMOVE ANY OF THE EXPANDED POLYSTYRENE (WHITE FOAM) INSIDE THIS AIR CONDITIONER (Fig. 1). THE WHITE FOAM IS PART OF THE UNIT, NOT PACKING MATERIAL.

**For Your Safety:** DO NOT STORE OR USE GASOLINE OR OTHER FLAMMABLE VAPORS AND LIQUIDS IN THE VICINITY OF THIS OR ANY OTHER APPLIANCE. THE FUMES CAN CREATE A FIRE HAZARD OR EXPLOSION.

### Tools Needed

■ Straight Blade & Phillips Screwdrivers



■ Ruler or tape measure



■ Level

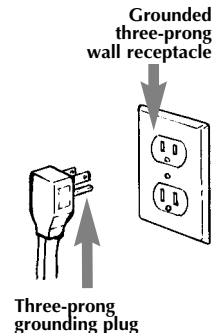


■ Pencil



## 1. ELECTRICAL REQUIREMENTS

### 2



### Important Grounding Requirements

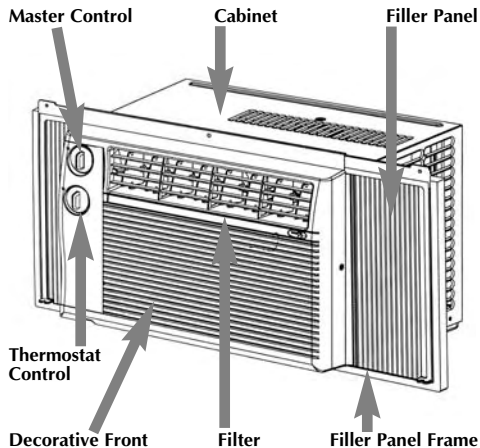
1. This air conditioner has a three-prong grounding plug on the power supply cord, which must be plugged into a properly grounded three-prong wall receptacle for your protection against possible shock hazard. For models up to and including 7.5 amperes use grounding type wall receptacle to match cord plug (Fig. 2).

**Caution:** We recommend that a qualified electrician install unit in accordance with the National Electrical Code and local codes and ordinances.  
**Caution:** Use copper conductors only.

# INSTALLATION

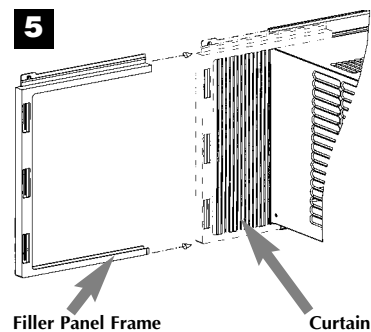
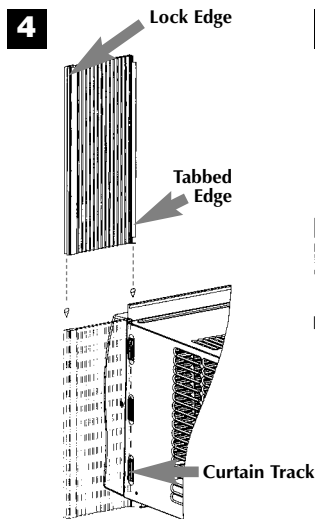
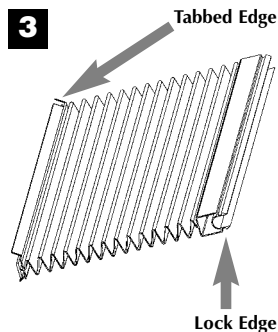
## 2. WINDOW INSTALLATION

### Parts List



### Window Requirements

Air conditioner is factory prepared for installation in standard double hung windows (air conditioner cannot be installed in other types of windows). The air conditioner can be installed in windows 23" to 36" wide when filler panels are used. In windows 19" to 22" wide the air conditioner can be installed without the filler panels. All windows must open at least 12 3/4" vertically.



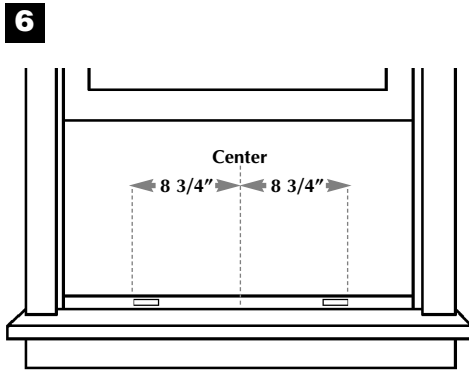
Install the air conditioner in a window where there will be enough clearance around the cabinet to allow ample circulation of air through unit.

All supporting parts should be secured to firm wood, masonry, or metal.

**Caution:** Do not block air circulation to outside louvers of cabinet.

### Filler Panel Installation

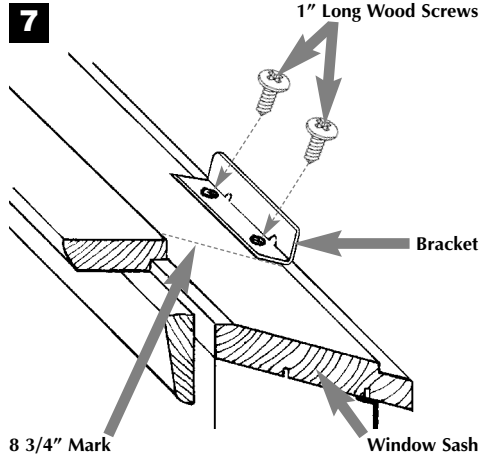
1. Place tabbed side (**Fig. 3**) of curtain in track on side of air conditioner cabinet, and slide down the track until the curtain is even top and bottom (**Fig. 4**).
2. Slide the filler panel frame onto the air conditioner cabinet using the tracks on the top and bottom of the unit. Slide the frame as close to the air conditioner as possible so



that the curtain locks into place. Gently pull the frame out until it is the correct length for your application (Fig. 5).

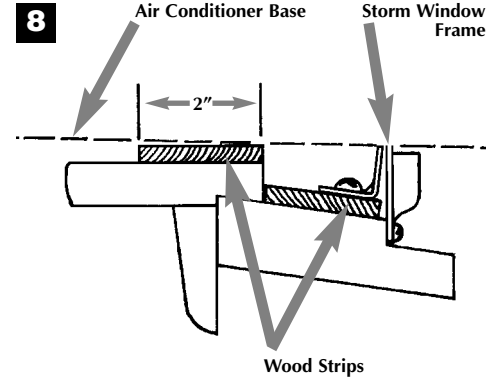
## Installation in window 23" to 36" wide

1. Open and mark center line of window. Measure and mark  $8\frac{3}{4}$ " to the right of the



center line and  $8\frac{3}{4}$ " to the left of the center line (Fig. 6).

2. Place bracket so that the outside edge rests on the appropriate  $8\frac{3}{4}$ " mark, and the back of the bracket is at the edge of the window sash. Secure brackets with two (2) 1" long wood screws (Fig. 7).
3. To overcome storm window interference, securely attach 2" wide wood strips to the



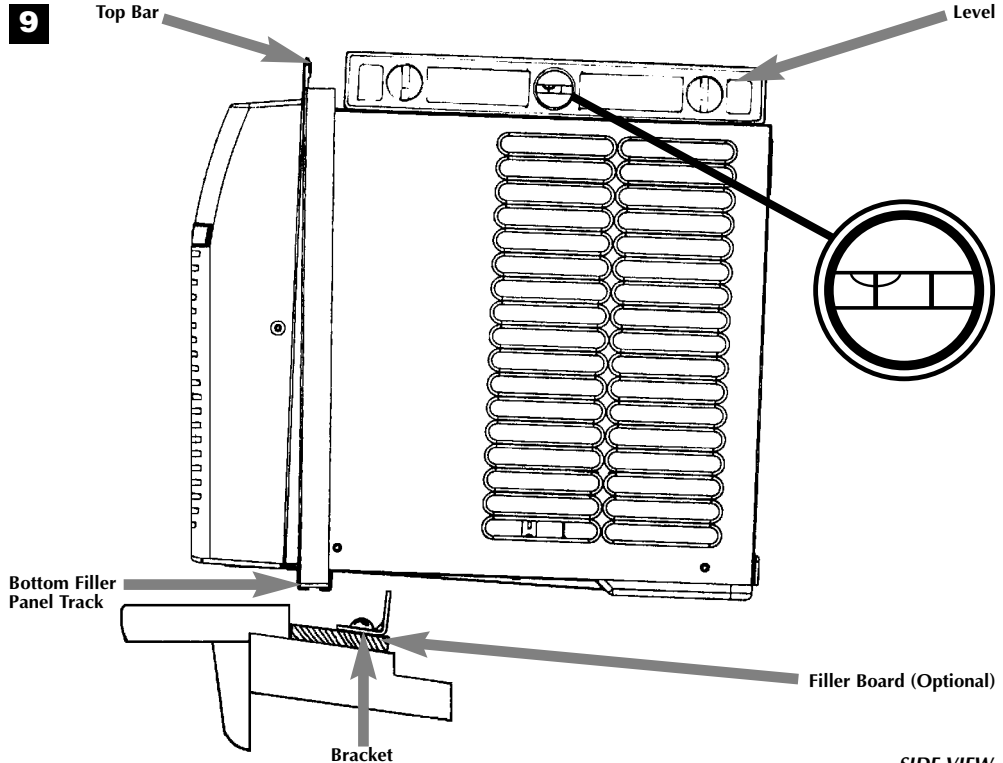
SIDE VIEW

window stool and sill, with either nails or screws. Strips should be as long as window opening and flush with back side of stool. Thickness of strips should be controlled by amount of interference (Fig. 8).

# INSTALLATION

## 2. WINDOW INSTALLATION

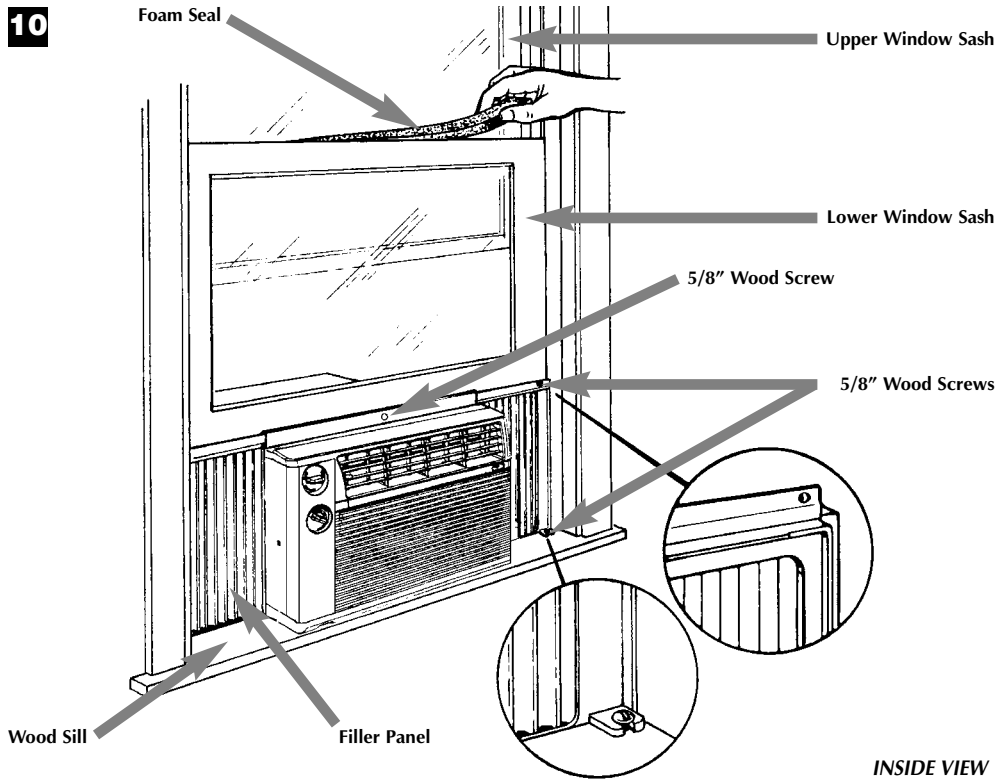
4. Keeping a firm grip on air conditioner, carefully center air conditioner in window opening with the bottom bar between the window stool and the angle bracket. Be sure cabinet maintains an outward pitch. Air conditioner should slant slightly downward on the outside as shown by half a bubble off on a carpenter's level. This outward pitch prevents water from entering the room (*Fig. 9*).
5. Close the window until it touches behind air conditioner top bar. Slide filler panels outward until they touch window sash tracks. (Do not release grip on air conditioner until lower window sash is in final position) (*Fig. 10*).
6. Secure top of filler panels by driving 5/8" long wood screws into window sash through mounting holes in top slides.
7. Secure bottom of filler panels by driving 5/8" long screws into window sill through filler panel tabs.
8. Cut foam seal to width of window and install between upper and lower window sash (*Fig. 10*).



**Caution:** Do not drill a hole in bottom pan. Unit is designed to operate with approximately 1/2" of water in bottom pan.

SIDE VIEW

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## Installation in window 19" to 22" wide

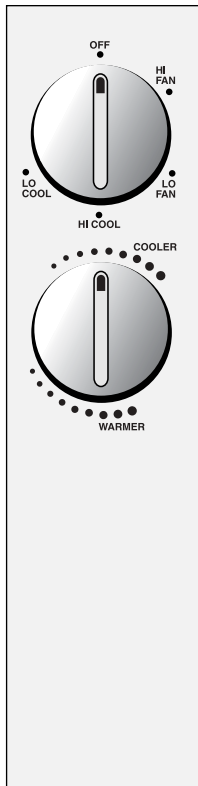
*(Do not attach filler panels for this application)*

1. Refer to steps 1 and 2 of preceding instructions.
2. Close window until it touches behind top bar (*Fig. 10*).
3. Fasten lower window sash to window frame using finishing nails, wood screws, or "L" brackets.
4. If filler is required on sides of air conditioner, cut foam seal to size and fill both sides.
5. Cut foam seal to width of window and install between upper and lower window sash (*Fig. 10*).

INSIDE VIEW

# OPERATION

## 3. MECHANICAL CONTROL PANEL



*Pictured control panel is similar to your panel.*

### Control Functions

- 1. Master Control:** Turns unit on and off. Selects desired function of unit, cooling with continuous air circulation or air circulation without cooling.
- 2. Thermostat:** Controls unit thermostat, which regulates room temperature by automatically turning compressor on and off.

### Cooling Operation

1. Turn thermostat to the coolest setting.
2. Turn master control to HI COOL.
3. If room becomes too cool for comfort, turn thermostat counter-clockwise until compressor turns off (air circulating fan will remain in operation).
4. When desired comfort level is reached, Master Control may be turned to a lower setting.
5. To turn the unit off, or in the event of a power interruption, turn Master Control to OFF.

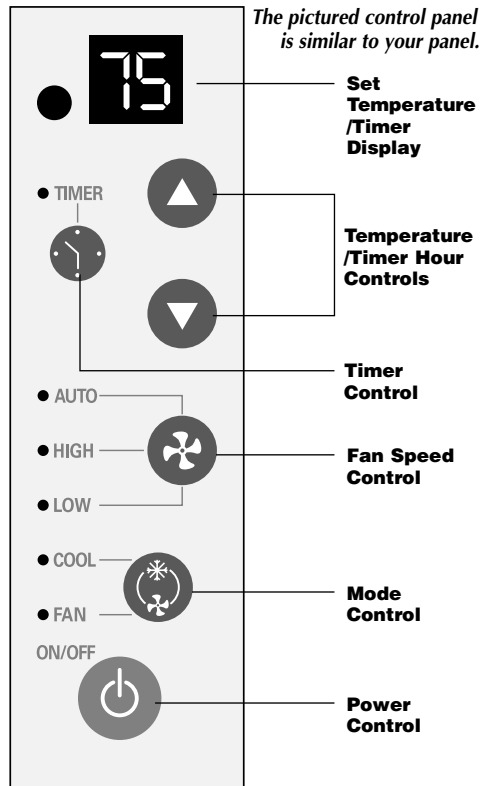
### Air Circulation Without Cooling

*To circulate and filter air:*

1. Turn Master Control to HIGH FAN.

*Caution: If air conditioner is shut off, wait a minimum of three minutes before restarting.*

## 4. ELECTRONIC CONTROL PANEL



**Set Temperature /Timer Display**

**Temperature /Timer Hour Controls**

**Timer Control**

**Fan Speed Control**

**Mode Control**

**Power Control**

## Power Control

The Power Control turns the unit on and off.

## The Temperature/ Hour Display

Shows the set temperature or the timer setting.  
*THE TEMPERATURE DISPLAY ONLY SHOWS THE SET TEMPERATURE, NOT THE ACTUAL ROOM TEMPERATURE.*

## Temperature/Hour Controls

These buttons are used to raise or lower the set temperature in increments of 1° from 66° to 88°. They also raise or lower the hour setting in increments of 1 from 00 to 24 when the timer is being set. In order to toggle between °F or °C, depress both of the controls at the same time.

## Mode Control

**The Mode Control has two settings:**  
FAN and COOL.

The settings are adjusted with the Mode Control button. A green light indicates which setting is currently being used. When the COOL mode is selected, the unit will circulate and cool the air. If the FAN mode is selected, the unit will only circulate the air.

## Fan Speed Control

**The Fan Speed Control has three settings:** High, Low and Auto. The settings are adjusted with the Fan Speed button, each time the button is depressed it changes the setting. A green light will indicate which setting is currently being used.

When the Auto feature is selected while the air conditioner is in the COOL mode, the fan speeds will change automatically as the temperature in the room changes.

- *4° or more above the set temperature the unit will be in HI FAN mode.*
- *4° or less above the set temperature the unit will be in LO FAN mode.*

## Timer Control

*The timer can be set to either turn the unit on or off.*

**To turn the unit ON using the Timer:**  
Depress the timer key when the power is off, the display will read 00. Adjust to the desired number of hours before TURN ON using the up/down arrows (the display will automatically go off after approximately 10 seconds).

**To turn the unit OFF using the Timer:**

Depress the timer key when the power is on, the display will read 01. Adjust to the desired number of hours before TURN OFF using the up/down arrows (the display will automatically go back to the set temperature after approximately 10 seconds).

**A green light next to the Timer Control indicates that the timer is set.**

**To display the amount of time left until TURN ON or TURN OFF, depress the timer button once.**

**To turn the TIMER OFF, depress the timer button twice.**

*Caution: If air conditioner is shut off, wait a minimum of three minutes before restarting.*

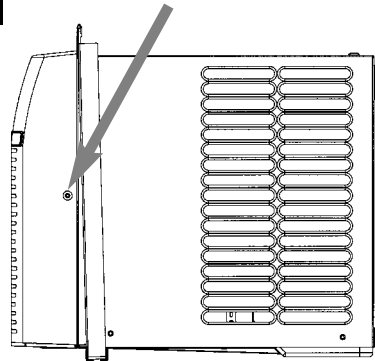
*In order to ensure longer life and reliable operation, this electronic controlled unit will not resume operation until 3 minutes after being turned off or after a power interruption.*

# OPERATION

## 5. FRONT PANEL

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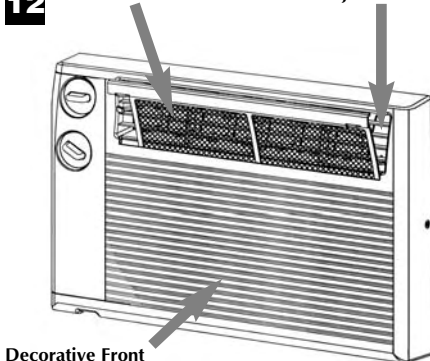
Remove screw from both sides of cabinet



12

Air Filter

Adjustable Louvers



*Note: Failure to keep air filter clean will result in poor air circulation. DO NOT operate without filter. This can render the unit inoperable.*

*Proper use and care of your air conditioner will help ensure longer life of the unit. It is recommended to have the unit inspected annually, as well as having the coils and condensate water passages cleaned. Expense of the annual inspection is the consumers' responsibility.*

### Decorative Front Removal

1. Turn the unit off and remove the plug from the outlet.
2. Remove the screws on either side of the cabinet (*Fig. 11*).
3. Gently pull forward while grasping both sides of the decorative front.
4. To replace the decorative front, line up the top and bottom and sides, and gently press into position.
5. Reattach the screws on both sides of the decorative front. Make sure the decorative front is secure before reconnecting the plug and operating the unit.

### Directing Airflow

Unit is engineered with adjustable louvers to direct discharge airflow. Louvers are manually adjusted by moving levers in direction of desired airflow.

### Cleaning the Air Filter

*Every two weeks: Clean the Filter*

1. Turn master control to OFF.
2. Remove the air filter by grasping the top corners and pulling it up and out of the unit (*Fig. 12*).
3. Wash in hot soapy water, rinse and shake dry.
4. Replace the filter, with the front of the filter toward you.
5. To dry the filter thoroughly, run your unit for a few minutes. Remember, only a clean filter works properly and delivers top efficiency at every setting.

## Avoid Service Checklist

*Before calling for service, review this list. It may save you time and expense. This list includes common occurrences that are not the result of defective workmanship or materials in this appliance.*

<b>Occurrence</b>	<b>Possible Cause</b>	<b>Solutions</b>
<b>Air conditioner will not operate</b>	<ul style="list-style-type: none"><li>• Wall plug disconnected.</li><li>• House fuse blown or circuit breaker tripped.</li><li>• Power switch in OFF position.</li><li>• Unit accidentally turned off by moving the thermostat to a higher temperature and then immediately turned back to a colder position.</li><li>• Unit turned off and then on too quickly.</li><li>• Thermostat set too low for cooling.</li></ul>	<ul style="list-style-type: none"><li>✓ Push plug firmly into wall outlet.</li><li>✓ Replace fuse with time delay type or reset circuit breaker.</li><li>✓ Turn power switch to ON position.</li><li>✓ Wait approximately 3 minutes. Listen for the compressor to start.</li><li>✓ If air conditioner is turned off, wait 3 minutes before restarting.</li><li>✓ Adjust thermostat to higher setting for cooling.</li></ul>
<b>Air from unit does not feel cold enough</b>	<ul style="list-style-type: none"><li>• Selector in FAN position.</li><li>• Thermostat set too warm.</li><li>• Room temperature below 70°F.</li></ul>	<ul style="list-style-type: none"><li>✓ Set selector to COOL position.</li><li>✓ Set thermostat to colder temperature.</li><li>✓ Cooling may not occur until room temperature rises above 70°F.</li></ul>
<b>Air conditioner cooling, but room is too warm — ice forming on cooling coil behind decorative front</b>	<ul style="list-style-type: none"><li>• Outdoor temperature below 70°F.</li><li>• Dirty air filter — air restricted.</li><li>• Thermostat set too cold for nighttime cooling.</li></ul>	<ul style="list-style-type: none"><li>✓ To defrost the coil, set selector to FAN position. Then, set thermostat to warmer position.</li><li>✓ Clean filter. Refer to “Cleaning Air Filter” section. To defrost, set selector to FAN.</li><li>✓ To defrost the coil, set selector to FAN position. Then, set thermostat to a normal position.</li></ul>

# SERVICE & ROOM AIR CONDITIONER WARRANTY

## Occurrence

**Air conditioner cooling, but room too warm — NO ice forming on cooling coil behind decorative front**

## Possible Cause

- Dirty air filter — air restricted.
- Thermostat set too warm.
- Fan selector set on LOW.
- Air directional louvers positioned improperly.
- Front of unit is blocked by drapes, blinds, furniture, etc. — restricts air distribution.
- Doors, windows, registers, etc. open — cold air escapes.
- Unit recently turned on in hot room.
- Insufficient cooling capacity.

## Solutions

- ✓ Clean air filter.  
Refer to “Cleaning Air Filter” section.
- ✓ Set thermostat to colder setting.
- ✓ Set fan speed selector to HIGH for maximum cooling.
- ✓ Position louvers for better air distribution.
- ✓ Clear blockage in front of unit.
- ✓ Close doors, windows, registers, etc.
- ✓ Allow additional time to remove “stored heat” from walls, ceiling, floor and furniture.
- ✓ Reconfirm the required cooling capacity with your dealer.

**Air conditioner turns on and off rapidly**

- Dirty air filter — air restricted.
- Outside temperature extremely hot.

- ✓ Clean air filter.  
Refer to “Cleaning Air Filter” section.
- ✓ Set fan on high speed to bring air past cooling coils more frequently.

Occurrence	Possible Cause	Solutions
<b>Noise when unit is cooling</b>	<ul style="list-style-type: none"><li data-bbox="578 259 797 280">• Air movement sound.</li><li data-bbox="578 334 922 376">• Sound of fan hitting water-moisture removal system.</li><li data-bbox="578 405 954 426">• Window vibration — poor installation.</li></ul>	<ul style="list-style-type: none"><li data-bbox="1091 259 1549 302">✓ The sound of rushing air is normal. If too loud, turn selector to lower fan setting.</li><li data-bbox="1091 334 1468 376">✓ This is normal when humidity is high. Close doors, windows and registers.</li><li data-bbox="1091 405 1435 451">✓ Refer to installation instructions — check with installer.</li></ul>
<b>Water dripping inside when unit is cooling</b>	<ul style="list-style-type: none"><li data-bbox="578 476 792 497">• Improper installation.</li></ul>	<ul style="list-style-type: none"><li data-bbox="1091 476 1516 546">✓ Tilt air conditioner slightly to the outside to allow water drainage. Refer to installation instructions — check with installer.</li></ul>
<b>Water dripping outside when unit is cooling</b>	<ul style="list-style-type: none"><li data-bbox="578 575 976 618">• Unit removing large quantity of moisture from humid room.</li></ul>	<ul style="list-style-type: none"><li data-bbox="1091 575 1544 596">✓ This is normal during excessively humid days.</li></ul>

# SERVICE & ROOM AIR CONDITIONER WARRANTY

## For Models Installed in North America - If Service or Parts are Required

First, make the recommended checks. If it appears that service or parts are still required, see your room air conditioner warranty "How to Obtain Warranty Service or Parts".

## For Models Installed Outside North America

For room air conditioners purchased for use outside North America, the manufacturer does not extend any warranty either expressed or implied. Consult your local dealer for any warranty terms extended by the importer in your country.

## Room Air Conditioner Warranty

*(Within the 48 contiguous United States, state of Hawaii, the District of Columbia, Puerto Rico and Canada)*

### **Full (One Year) Parts and Labor Warranty**

During the first year after the date of original purchase, Hampton Bay will, through a network of authorized servicers and free of charge to the owner or any subsequent user, repair or replace any parts which are defective in material or workmanship due to normal use. Ready access to the air conditioner is the responsibility of the owner.

### **(Two Year) Fan Motor Parts Warranty**

During the second year from the original date of purchase, Hampton Bay will, through a network of authorized servicers or parts distributors, exchange the fan motor during the second year from the original date of purchase providing such part is defective in material or workmanship. Transportation and handling is not covered by this limited parts warranty and is the owners' responsibility.

### **Limited (Five Year) Sealed System Warranty**

In addition to the full (one year) parts and labor warranty described above, Hampton Bay will, through a network of authorized servicers or parts distributors, and free of charge to the owner or any subsequent user repair or replace sealed system parts (consisting of compressor, evaporator, condenser, and interconnecting tubing) during the second through fifth year, from the original date of purchase, which are defective in material or work-

manship due to normal use. Ready access to the air conditioner for service is the responsibility of the owner.

*Note: In the event of any required parts replacement within the period of this warranty, Hampton Bay replacement parts shall be used and will be warranted only for the period remaining on the original warranty.*

### **Exceptions**

The above warranty does not cover failure to function caused by damage to the unit while in your possession (other than damage caused by defect or malfunction), or by its improper installation, or by unreasonable use of the unit, including without limitation, failure to provide reasonable and necessary maintenance or to follow the written Installation and Operating Instructions. If the unit is put to commercial, business, rental, or other use or application other than for consumer use, we make no warranties, express or implied, including but not limited to, any implied warranty of merchantability or fitness for particular use or purpose.

*THE REMEDIES PROVIDED FOR IN THE ABOVE EXPRESS WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES THEREFOR. NO OTHER EXPRESS WARRANTIES ARE MADE. ALL IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, ARE LIMITED IN DURATION TO ONE YEAR FROM THE DATE OF ORIGINAL PURCHASE. IN NO EVENT SHALL HAMPTON BAY BE LIABLE FOR INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES. EVEN IF ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES. NO WAR-*

*WARRANTIES, EXPRESS OR IMPLIED, ARE MADE TO ANY BUYER UPON RESALE.*

Some states do not allow limitations on how long an implied warranty lasts or do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which may vary from state to state.

No warranties are made for units sold outside of the above stated areas. Your distributor or final seller may provide a warranty on units sold outside of these areas.

#### ***How to Obtain Warranty Service or Parts***

Service for your room air conditioner will be provided by CareCo, a division of the manufacturer with authorized independent servicers nationwide.

*Note: Before calling for service, carefully read the Installation and Operating Instructions booklet. Then if you need service:*

- 1.** Call a CareCo authorized servicer and advise them of model number, serial number, date of purchase and nature of complaint. Service will be provided during normal working hours. Contact your dealer for the name of an authorized servicer, if unknown to you.
- 2.** If your dealer is unable to give you the name of a servicer or if you need other assistance, call the following toll-free number for the name of an authorized servicer or authorized parts distributor:

**1-800-345-4494**

or you may write:

**CareCo, Service Department**

**415 W. Wabash Ave., P.O. Box 200**

**Effingham, IL 62401**

#### ***Proof of Purchase Date***

It is the responsibility of the consumer to establish the original purchase date for warranty purposes. We recommend that a bill of sale, cancelled check, or some other appropriate payment record be kept for that purpose.