

CleanView®

USER'S GUIDE

3575/3593/6590/8975 SERIES

3 Safety Instructions

4 Product View

4-5 Assembly

6-8 Operations / Special Tools

8-11 Maintenance

12 Troubleshooting

Replacement Parts

13 Consumer Services

13

14 Warranty

15 Reorder Form

Thanks for buying a BISSELL CleanView®

We're glad you purchased a BISSELL CleanView Vacuum. Everything we know about floor care went into the design and construction of this powerful, high-tech home vacuuming system.

Your BISSELL CleanView is well made, and we back it with a limited comprehensive one-year warranty. We also stand behind it with a knowledgeable, dedicated Consumer Services department, so, should you ever have a problem, you'll receive fast, considerate assistance.

My great-grandfather invented the floor sweeper in 1876. Today, BISSELL is a global leader in the design, manufacture, and service of high quality homecare products like your BISSELL CleanView.

Thanks again, from all of us at BISSELL.

Mark J. Bissell

President and Chief Executive Officer

man J. Brokelo

IMPORTANT SAFETY INSTRUCTIONS

When using an electrical appliance, basic precautions should be observed, including the following:

READ ALL INSTRUCTIONS BEFORE USING YOUR UPRIGHT VACUUM.

Always connect to a polarized outlet (left slot is wider than right). Unplug from outlet when not in use and before conducting maintenance.

MARNING: To reduce the risk of fire, electric shock, or injury:

- Do not modify the polarized plug to fit a non-polarized outlet or extension cord.
- Do not leave vacuum cleaner unattended when it is plugged in.
- Unplug from outlet when not in use and before servicing.
- Do not use outdoors or on wet surfaces.
- Do not allow children to operate vacuum cleaner or use as a toy.
- Close attention is necessary when used by or near children.
- Do not use for any purpose other than described in this User's Guide.
- Use only manufacturer's recommended attachments.
- Do not use with damaged cord or plug.
- If appliance is not working as it should, has been dropped, damaged, left outdoors, or dropped into water, have it repaired at an authorized service center.
- Do not pull or carry by cord, use cord as a handle, close a door on cord, or pull cord around sharp edges or corners. Do not run appliance over cord. Keep cord away from heated surfaces.
- Do not unplug by pulling on cord. To unplug, grasp the plug, not the cord.
- Do not handle vacuum cleaner or plug with wet hands.
- Do not put any object into openings. Do not use with any opening blocked; keep openings free of dust, lint, hair, and anything that may reduce air flow.

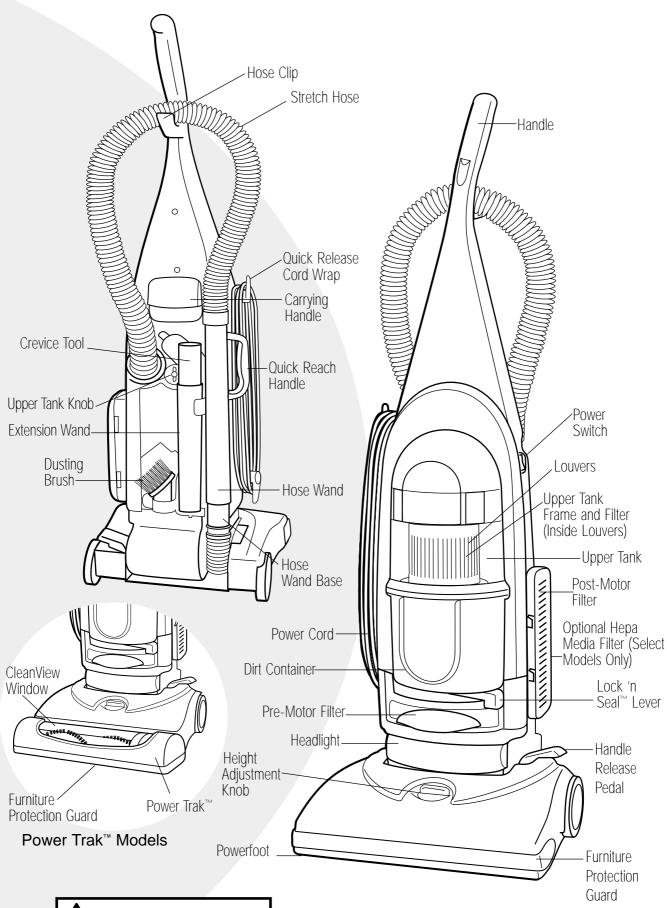
- Keep hair, loose clothing, fingers, and all parts of body away from openings and moving parts.
- Turn off all controls before plugging or unplugging vacuum cleaner.
- Use extra care when cleaning stairs.
- Do not pick up flammable materials (lighter fluid, gasoline, kerosene, etc.) or use in the presence of explosive liquids or vapors.
- Do not pick up toxic material (chlorine bleach, ammonia, drain cleaner, etc.).
- Do not use vacuum cleaner in an enclosed space filled with vapors given off by oil base paint, paint thinner, some moth proofing substances, flammable dust, or other explosive or toxic vapors.
- Do not pick up hard or sharp objects such as glass, nails, screws, coins, etc.
- Do not pick up anything that is burning or smoking, such as cigarettes, matches, or hot ashes.
- Do not use without filters in place.
- Use only on dry, indoor surfaces.
- Keep appliance on a level surface.
- Do not carry the vacuum cleaner while it is running.

WARNING: The Power Cord on this product contains lead, a chemical known to the State of California to cause birth defects or other reproductive harm. **WASH HANDS AFTER HANDLING**.

SAVE THESE INSTRUCTIONS FOR FUTURE USE. THIS APPLIANCE HAS A POLARIZED PLUG.

To reduce the risk of electric shock, this appliance has a polarized plug (one blade is wider than the other). This plug will fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install a proper outlet. Do not change the plug in any way.

This model is for household use only.



Do not plug in your vacuum cleaner until you are familiar with all instructions and operating procedures.

How To Use This Guide

This User's Guide has been designed to help you get the most satisfaction from your BISSELL CleanView. You'll find assembly and operating instructions, safety precautions, as well as maintenance and troubleshooting instructions. Please read this Guide thoroughly before assembling your vacuum cleaner.

Pay particular attention to the product diagram, assembly instructions, and part names. Locate and organize all parts before assembly. Familiarize yourself with the parts and where they fit. Following this User's Guide will greatly enhance your ability to get the most performance from your BISSELL CleanView for many years.

How To Put It Together

The only tool you'll need to assemble your vacuum cleaner is a screwdriver.

Attach Handle To Vacuum

- Locate the vacuum Handle and remove the screw packet taped to the base of the Handle.
- 2. Stand the vacuum upright and slide the base of the Handle firmly into the grooves at the top of the vacuum body.
- Check to be sure the Handle is fitted to the vacuum body. If there is a gap in front, continue to push firmly until the Handle is flush.
- Insert one screw provided from the screw packet into the existing hole. Tighten securely with a screwdriver.

Attach Vacuum Hose and Tools

- Position the Hose Assembly on the back of the vacuum as shown.
- Attach the Hose with the remaining two screws from the packet. Tighten securely with a screwdriver.
- Grasping the Quick Reach Handle, slide the end of the Hose Wand onto the Hose Wand Base. Snap the Hose into the Hose Clip.

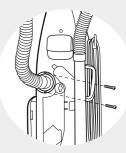
NOTE: The Powerfoot will not operate effectively unless the Hose Wand is firmly attached.

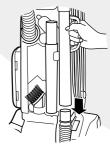
WARNING: Plastic film can be dangerous.

Plastic film can be dangerous. To avoid danger of suffocation, keep away from babies and children.



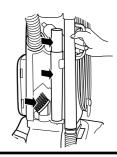






Attach Vacuum Hose and Tools Continued

- Slide the Extension Wand and the Crevice Tool together into the storage clip as shown.
- Slide the Dusting Brush Tool into the storage clip as shown.



How To Use Your BISSELL CleanView

Handle Positions

Press the Handle Release Pedal with your foot to place your CleanView into one of three cleaning positions.

- Upright- For storage and above floor cleaning with tools.
- Normal Cleaning- Press Handle Release Pedal once. Use for most household floor cleaning tasks.
- Low Cleaning- With the vacuum in normal cleaning position, press Handle Release Pedal again. Use for reaching under low furniture such as tables, chairs or beds.

The Powerfoot/Rotating Floor Brush on your BISSELL CleanView can be adjusted to clean several floor surfaces.

> NOTE: For optimal cleaning performance, adjust to the lowest practical setting. If your cleaner is difficult to push, adjust to the next higher setting.

Place Handle in Upright Position.

Turn Height Adjustment knob to desired setting.

Lowest Setting - For bare floors.

Medium Settings - For short and medium pile carpets.

Highest Setting - For plush pile carpet.

Place the Handle into the Normal Cleaning Position and the Powerfoot will adjust to the setting chosen.

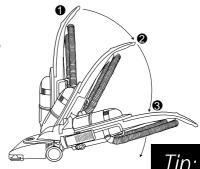
> NOTE: You may also adjust the setting while in the Normal Cleaning Position.

NOTICE:

The Floor Brush will continue to rotate while you use your vacuum for above floor cleaning. To prevent carpet damage, do not lean on the vacuum or let the Powerfoot tilt forward.

CAUTION:

Before using your vacuum, make sure that the Dirt Container and Upper Tank are in locked position and that both filters (Pre-Motor and Post-Motor) are in place. Do not operate your vacuum without these filters.



Before cleaning under low furniture, check area first for objects that might harm the unit or block the Vacuum Hose.





Your BISSELL CleanView features a Quick-Release Cord Wrap. To remove the Power Cord quickly and easily, rotate the Upper Cord Wrap towards floor, and slip Power Cord from Upper

and Lower Cord Wraps.

Transporting Cleaner

- To move your cleaner from room to room, put the Handle in the upright position, tilt the cleaner back on its rear wheels and push forward.
- The cleaner can also be moved by using the Carrying Handle.





Special On-Board Tools

Your BISSELL CleanView is not only a powerful carpet and rug vacuum cleaner, it's also a versatile above floor vacuum cleaner when you select one of the special tools.

- Raise Handle to Upright Position.
- **2.** Grasp the Quick Reach Handle and lift Hose Wand to separate from suction intake opening.
- 3. Attach tools by firmly pushing onto Vacuum Hose or Extension Wand.

Dusting Brush Tool:

Use to dust furniture, blinds, books, lamps, shelves, draperies, cushions.

Crevice Tool:

Use in tight narrow spaces.

Extension Wand:

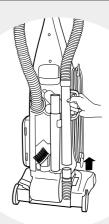
Use with desired attachment for a longer reach.

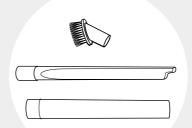
⚠CAUTION:

The Rotating Floor Brush continues to rotate while tools are in use. To reduce the risk of injury from moving parts, always move the cleaner with the Carrying Handle at the back of the cleaner. Always place vacuum cleaner on floor with Handle in Upright position when using tools. Never place your fingers under the cleaner when it is running. Never place Powerfoot on furniture or uneven surfaces. Do not place vacuum cleaner close enough to objects to pull them into rotating brush.

NOTICE:

The Floor Brush will continue to rotate while you use your vacuum for above floor cleaning. To prevent carpet damage, do not lean on the vacuum or let the Powerfoot tilt forward.





Hair, string and small objects can block the Vacuum Hose or Tools. Check them occasionally for obstructions.

Power Cord Storage

When you are done using your BISSELL CleanView, return it to the Upright position and store the Power Cord.

- Turn vacuum cleaner off.
- Unplug Power Cord by grasping the polarized plug (NOT the cord) and disconnect from outlet.
- Loop Power Cord around Cord Wraps on side of vacuum cleaner.
- Clip molded plug to Power Cord to secure.

NOTICE:

While vacuuming, certain carpets and low humidity conditions may generate small static discharges. The discharges are entirely harmless and are not associated in any way with the main power supply.

How to Maintain Your BISSELL CleanView

To maintain maximum cleaning performance, the following maintenance steps must be performed:

- Empty the Dirt Container when the dirt reaches the "Full" line on the side.
- Check the Upper Tank and Pre-Motor Filters monthly and clean or replace as needed.
- Clean or replace the Post-Motor Filter every three months.

Note: More frequent filter cleaning may be necessary if you are vacuuming new carpet, fine dust, or have allergy concerns. Follow the instructions on the following pages to perform these simple maintenance steps.

Empty Dirt Container

The Dirt Container needs to be emptied when the dirt reaches the "Full" line on the side of the Container. Unplug cleaner from electrical outlet.

- Slide the Lock 'n Seal Lever to the "Unlock" position.
- Grasp handle and pull the Dirt Container straight out to remove from vacuum.
- Empty dirt into garbage container.
- Put the Dirt Container back in the vacuum and slide the lever to the "Lock" position.

Note: The Dirt Container may be washed in warm water with a mild detergent. Make sure it is completely dry before using again.

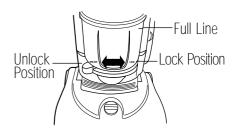


🗘 WARNING: το

reduce the risk of electric shock, turn Power Switch **OFF and disconnect** polarized plug from electrical outlet before performing maintenance or troubleshooting checks.

Tip:

For maximum cleaning performance, check and clean or replace all filters as suggested.





Cleaning The Upper Tank & Filter

Use only BISSELL Replacement Filters in your BISSELL Cleanview. Upper Tank Filter 203-1085

- Unplug the cleaner from electrical outlet.
- The Upper Tank Filter can be reached by removing the Dirt Container, reaching underneath the Upper Tank and turning the rim of the Filter Frame to unlock. Pull straight down to remove. Brush the dirt off the Louvers and Upper Tank Filter.
- The foam Upper Tank Filter may be removed and hand washed in cold water with mild detergent. Rinse well then air dry thoroughly before replacing.
- The Upper Tank and Louvers may also be wiped clean with a damp cloth.

 Note: For easier access, the entire Upper Tank

Note: For easier access, the entire Upper Tank may be removed by turning the knob on the back of the cleaner to unlock and pulling the entire tank straight out.

Cleaning The Pre-Motor and Post-Motor Filters

Use only BISSELL Replacement Filters in your BISSELL CleanView.

Pre-Motor Filter 203-1073 Post-Motor Filter 203-1009

HEPA Media Post-Motor Filter 32076 (Select Models Only)

- Unplug the cleaner from electrical outlet.
- The Pre-Motor Filter protects the motor from dirt particles. It is located in the slide out tray underneath the Dirt Container. If the filter becomes dirty, pull out the tray, lift out the filter and clean.
- The Post-Motor Filter assists in the filtration process to return clean air to the room. It is located behind the door on the side of the cleaner. If the filter becomes dirty, open the door, remove the filter and clean.

Note: Select Models come with a white, pleated HEPA Media Filter. This filter is not washable and must be replaced.

The standard filters may be hand washed in cold water with mild detergent. Rinse well and air dry thoroughly before replacing.

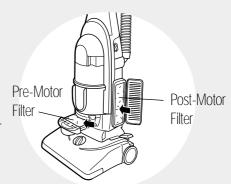






WARNING:

Do Not operate cleaner with damp or wet filters or without all filters in place.



WARNING:
To reduce the risk of injury

from moving parts, turn off vacuum cleaner and disconnect Power Plug from electrical outlet.

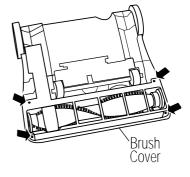
Check Rotating Floor Brush and Drive Belt

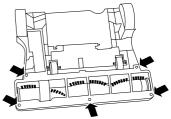
You should check your vacuum cleaner's Rotating Floor Brush and Drive Belt regularly for wear or damage. You should also clean the brush and brush ends of strings, hair, and carpet fibers. These can wrap around the brush and hamper its ability to effectively clean your carpet. Also remove any debris that has accumulated under the brush cover.

- Unplug cleaner from electrical outlet.
- Place handle in Low position and turn vacuum cleaner over so bottom side is up.
- Remove the four screws as shown with a Phillips head screwdriver. Lift the Brush Cover off.

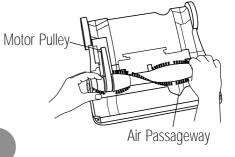
Note: The Power Trak models have an additional screw which needs to be removed. See the 2nd Illustration.

- Grasp Rotating Floor Brush at both ends and lift.
- Clean strings, hair and other debris from Rotating Floor Brush, paying particular attention to brush ends.
- 6. Clean strings, hair and other debris from Motor Pulley and Drive Belt areas.
- Check Drive Belt carefully for wear, cuts or stressed areas.
- Check Air Passageway for obstructions. Remove debris from this area.





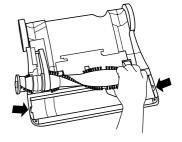
Power Trak models only



Replace Drive Belt

Use only BISSELL Style 7 Replacement Belts (#32074) in your BISSELL CleanView.

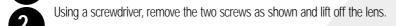
- Unplug cleaner from electrical outlet.
- With Rotating Floor Brush removed from vacuum cleaner (Steps 1-4 of check Rotating Floor Brush and Drive Belt), grasp old Drive Belt and remove from Motor Pulley. Discard old Drive Belt.
- Place new Drive Belt over Motor Pulley and stretch other end over Rotating Floor Brush in the space between the bristles.
- Place ends of Rotating Floor Brush down into slots on sides as shown.
- Turn Rotating Floor Brush by hand several times in the direction of Motor Pulley. If properly installed, Drive Belt will center itself on Rotating Brush crown.
- Reposition Brush Cover and screws. Tighten screws securely.

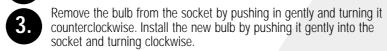


Replace Lightbulb

Use only BISSELL Replacement Bulb (#203-1007) in your BISSELL CleanView.







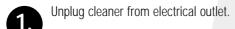
Reposition lens and secure with the two screws.





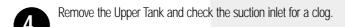
Clearing Clogs

Low suction or poor pickup may be due to a clog in the vacuum cleaner. If you notice a change in the sound of the motor or a reduction in the spinning action, check for clogs.



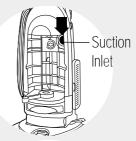


Check Upper Tank for build up or clogs.



- Grasp the Quick Reach Handle and lift Hose Wand to separate from the suction opening. Check for a clog in the Base, the Wand or the Hose.
- Remove the screw attaching the Hose Wand Base to the vacuum. Straighten the Hose Wand Base and unclog with long, narrow object.
- 7. If the clog persists, follow the instructions for Checking the Rotating Floor Brush on page 10 and inspect the Air Passageway for obstructions.









Troubleshooting

Vacuum cleaner won't run.

Possible Causes

- Power cord not firmly plugged in
- 2 Blown household fuse or breaker

Vacuum cleaner won't pick up dirt. Possible Causes

- Incorrect Height Adjustment
- 2 Hose not attached to suction opening
- Crack or hole in Hose
- Broken or worn Drive Belt
- 6 Rotating Floor Brush bristles worn
- Rotating Floor Brush jammed
- Clog in vacuum
- Dirt Container full
- Oirt Container or Upper Tank not installed properly
- Filters are dirty

Tools won't pick up dirt.

Possible Cause

- 1 Crack or hole in Hose
- Clog in vacuum
- 3 Dirt Container full
- Dirt Container or Upper Tank not installed properly
- 6 Filters are dirty

Vacuum cleaner is difficult to push.

Possible Causes

Incorrect Height Adjustment

Visible dirt escaping from cleaner.

Possible Causes

- Dirt Container full
- 2 Filters missing or installed incorrectly
- 3 Dirt Container installed incorrectly

Remedies

- 1 Check electrical plug
- 2 Check/replace fuse Reset breaker

Remedies

- Adjust Powerfoot to correct height setting
- Grasp Quick Reach Handle and firmly push Hose Wand onto the suction opening
- 3 Check Hose and replace if needed
- 4 Replace Drive Belt, see pg. 10
- 6 Replace brush
- **6** Remove brush and clean debris from brush ends
- Follow instructions on pg. 11 for clearing clogs
- Empty Dirt Container
- Position correctly and lock in place
- Check and clean Upper Tank, Pre-Motor and Post-Motor Filters

Remedies

- Check Hose and replace if needed
- 2 Follow instructions on pg. 11 for clearing clogs
- 3 Empty Dirt Container
- Position correctly and lock in place
- Check and clean Upper Tank, Pre-Motor and Post-Motor Filters

Remedies

Adjust Powerfoot to correct height setting

Remedies

- Empty Dirt Container
- 2 Check Upper Tank, Pre-Motor and Post-Motor Filters for correct installation
- 3 Pull out and re-insert Dirt Container correctly

∆WARNING:

To reduce the risk of injury from moving parts and/ or electrical shock, turn Power Switch OFF and disconnect polarized plug from electrical outlet before performing troubleshooting checks.

If suggested solutions do not correct the problem, call:

BISSELL Consumer Services 1-800-237-7691

Monday - Friday 8 a.m. — 10 p.m. ET Saturday 9 a.m. — 8 p.m. ET

Replacement Parts – BISSELL CleanView Series

You may purchase replacement parts from your retailer, by using the order form in this User's Guide, by calling BISSELL Consumer Services or by visiting our website. To locate a retailer near you, or to place an order using Visa, MasterCard, Discover or American Express, call

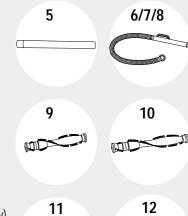
BISSELL Consumer Services 1-800-237-7691

Monday - Friday 8 a.m. — 10 p.m. ET Saturday 9 a.m. — 8 p.m. ET Or visit our Website - **www.bissell.com**

1	2

3	4

Item	Part No.	Part Name
1	32074	Style 7 Drive Belt (2-Pack)
2	203-1007	Headlight Bulb
3	203-1063	Crevice Tool
4	203-1083	Dusting Brush
5	203-1084	Extension Wand
6	203-1164	Vacuum Hose
7	203-1036	Wire Reinforced Vacuum Hose Gray
8	203-2012	Wire Reinforced Vacuum Hose Clear
9	203-2032	Brush Roll
10	203-2013	Power Trak Brush Roll (Select Models Only)
11	203-1085	Upper Tank Filter
12	203-1073	Pre-Motor Filter
13	203-1009	Post-Motor Filter
14	32076	HEPA Media Post-Motor Filter (Select Models Only)





BISSELL Consumer Services

For information about repairs or replacement parts, or questions about your warranty, call:

BISSELL Consumer Services 1-800-237-7691

Monday - Friday 8 a.m. — 10 p.m. ET Saturday 9 a.m. — 8 p.m. ET

Or write:

BISSELL Homecare, Inc.

PO Box 3606

Grand Rapids, MI 49501 ATTN: Consumer Services



When contacting BISSELL, have model number of unit available.

Please record your Model Number: _____

Please record your Purchase Date: _____

NOTE: Please keep your original sales receipt. It is your warranty.



Warranty

This warranty gives you specific legal rights, and you may also have other rights which may vary from state to state. If you need additional instruction regarding this warranty or have questions regarding what it may cover, please contact BISSELL Consumer Services by E-mail, telephone, or regular mail as described below.

Limited One Year Warranty

Subject to the *EXCEPTIONS AND EXCLUSIONS identified below, upon receipt of the product BISSELL Homecare, Inc. will repair or replace (with new or remanufactured components or products), at BISSELL's option, free of charge from the date of purchase by the original purchaser, for one year any defective or malfunctioning part.

See information below on "If your BISSELL product should require service".

This warranty applies to product used for personal, and not commercial or rental service. This warranty does not apply to fans or routine maintenance components such as filters, belts, or brushes. Damage or malfunction caused by negligence, abuse, neglect, unauthorized repair, or any other use not in accordance with the User's Guide is not covered.

If your BISSELL product should require service:

Contact BISSELL Consumer Services to locate a BISSELL Authorized Service Center in your area.

If you need information about repairs or replacement parts, or if you have questions about your warranty, contact BISSELL Consumer Services.

Website or E-mail:

www.bissell.com
Use the "Customer Services" tab.

Or Call:

BISSELL Consumer Services 1-800-237-7691 Monday - Friday 8 a.m. - 10 p.m. ET Saturday 9 a.m. - 8 p.m. ET

Or write:

BISSELL Homecare, Inc. PO Box 3606 Grand Rapids MI 49501 ATTN: Consumer Services

BISSELL HOMECARE, INC. IS NOT LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE

ASSOCIATED WITH THE USE OF THIS PRODUCT. BISSELL'S LIABILITY WILL NOT EXCEED THE PURCHASE PRICE OF THE PRODUCT.

Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

*EXCEPTIONS AND EXCLUSIONS FROM THE TERMS OF THE LIMITED WARRANTY

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTIES EITHER ORAL OR WRITTEN. ANY IMPLIED WARRANTIES WHICH MAY ARISE BY OPERATION OF LAW, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE LIMITED TO THE ONE YEAR DURATION FROM THE DATE OF PURCHASE AS DESCRIBED ABOVE.

Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.



© 2003 BISSELL Homecare, Inc Grand Rapids, Michigan All rights reserved. Printed in Korea. Part Number 603-2532 Rev 8/03

Visit our website at: www.bissell.com

BISSELL CleanView Order Form

or visit BISSELL website - www.bissell.com

1	Urder	Information					•	Snipping i	Information
tem	Part No.	Part Name	Qty.	X	Unit Price		Total	Ship To	
	32074	Style 7 Drive Belt (2 pack)		_	\$2.99				
	203-1007	Headlight Bulb		_	\$1.95			Address	
	203-1063	Crevice Tool		_	\$2.99				
	203-1083	Dusting Brush		_	\$1.70				
	203-1084	Extension Wand		_	\$1.50			011	
	203-1164	Vacuum Hose		_	\$8.95			City	
	203-1036	Wire Reinforced Vacuum Hose Gray		_	\$12.95	i		State	Zip
	203-2012	Wire Reinforced Vacuum Hose Clear		_	\$14.95	i			
	203-2032	Brush Roll		_	\$15.95				
0	203-2013	Power Trak Brush Roll (Select Models Only)		_	\$17.95	i			ing and Handling to \$4.99 = \$2.95
1	203-1085	Upper Tank Filter		_	\$3.99			\$5.00	to \$19.99 = \$4.95
2	203-1073	Pre-Motor Filter		_	\$1.50				0 to \$99.99 = \$7.95 0 to \$229.99 = \$13.95
3	203-1009	Post-Motor Filter		_	\$2.95				00 and up = \$25.95
4	32076	HEPA Media Post-Motor Filter (Select Models Only)		_	\$9.99				bove shipping amount + \$5.7 bove shipping amount + \$19.6
						SUB TOTAL			
ales ta	x based on de	livery address				Shipping			
C, NE,		KS, MA, MD, MI, MN, MO, A, TN, TX, UT and WA ble sales tax.				Sales Tax			
	•	ntinental United States only be without notice				Order Total			
2	Billing	Information							
Charge: Mastercard Enclosed in your envelope check or money order payable to BISSELL Homecare, Inc. (No cash or stamps please) American Express									
	Disco	ver							
elepho	ne							MAIL REORDI	ER FORM TO:
Account Number (include all digits)						BISSELL Hom	necare Inc.		
ard	· —	<u> </u>						Mail Order Depar	
pires								PO Box 3606	

OR FAX TO: 1-616-791-7711

Grand Rapids MI 49501